



Tender to support the Bountagu Big Local Partnership

Background

Bountagu is a resident led community development initiative in Lower Edmonton, in the London Borough of Enfield.

It was awarded £1 million to spend over a ten year period from the BIG Lottery Fund (through the Local Trust) as part of the Big Local programme. The community set up a residents group known as the Bountagu Big Local Partnership. The name of Bountagu was created from the amalgamation of the names of the two main roads in the area: Bounces Road and Montagu Road. The Bountagu area covers about 1,500 households and 5,000 residents. Bountagu is about bringing everyone together, using local talent, skills and energy to make the area an even better place.

The Bountagu Vision

“Within ten years, we will build an integrated, harmonious Bountagu community, bringing together diverse groups, offering a range of activities and opportunities, leaving a legacy of beauty, hope and aspirations for future generations” –

The Bountagu Big Local community is diverse. 21.9% of the population identify themselves as White British compared to the London average of 44.9%. In addition a further 19.1% of Bountagu residents are White but are born outside the UK. 59% of residents living in the Big Local area identify themselves as Non White. The largest population within the Non White community are people of Black Caribbean origin (19.9%), 10.5% of Asian origin and 9.8% of Black African origin.

The Partnership has been active for the past five years working with the local community to support their visions and priorities for the future. However, in the past year progress has stalled somewhat, as the Partnership has been through some significant internal re-organisation and challenges.

Evidence from a variety of sources, including widespread community consultation now needs to refresh/renew their Big Local Plan, identifying the area’s main objectives and resources. The Plan will set out how the community will continue to invest to achieve the changes the community wants to see over the remaining period of the Big Local Programme and beyond. See further guidance that can be found on the Local Trust Website, including the criteria for what makes a successful Plan here: <http://localtrust.org.uk/library/programme-guidance/big-local-partnerships/>

Task

You will work with local residents and stakeholders, many already engaged with the project, to undertake consultation within the Big Local area to gather ideas and information, to inform the development of a two year plan and a detailed budget of how the money will be used. It is

important that the involvement in the consultation by residents is reflective of the diverse community you will be working with. You will facilitate a desk top review of all consultation and current statistical data to ensure the new Plan reflects this. Although you will be expected to take the lead in producing and developing the plan document it is paramount that there is community involvement in all stages of this process.

Your approach must involve the Partnership in discussion and decision-making building on the progress made so far. The Plan will capture the values and principles of the Big Local programme, through inclusive and transparent community participation.

Outputs

- An updated Community Profile of the Bountagu Big Local Area drawn primarily from existing data
- A desk top review of all existing consultation that has been carried out.
- Consultation activities with Big Local Partnership and residents of our Big Local Area, leading to a draft Plan for discussion, amendment and agreement by the Bountagu Partnership (by the end of April 2019), including:
 - A set of clear objectives based on the community profile
 - A draft implementation and development strategy
 - An approximate budget of BL spending/investment over the next two years
 - An indication of potential delivery partners
 - A communication strategy
 - Suggested methods and indicators for evaluating progress
- A final, agreed renewed Big Local Plan including a guiding implementation plan and development strategy, which can support the Bountagu Big Local Partnership over the next two years. It will be presented in a clear format and plain English. The final Plan will meet the Big Local criteria as set out in their checklist and general guidance, and be ready for endorsement by the Local Trust in May 2019.

Budget

The Partnership has set aside a budget for this stage of the Big Local Pathway. Your proposals should indicate your budget for this task, including the costs of any community or stakeholder events you might want to hold. Your final figure should include VAT, if applicable.

Selection criteria

The successful applicant will demonstrate

- experience of working with communities, including good interpersonal facilitation and engagement skills
- knowledge and skills in participatory approaches to community planning
- good writing and presentation skills, with an accessible style of communication

- understanding of the Big Local programme principles and requirements
- financial capabilities to produce a plausible budget
- proven ability to work on own initiative and to tight deadlines
- ideally knowledge of the geographical area

Timescales

Tender circulated	17 th January 2019
Closing date for proposals	15 th February 2019
Steering group consider applications for short listing	19 th February 2019
Interviews held (if required)	w/b 25 th February 2019
Consultant appointed and starts work, including first meeting and review of current community plan with the Bountagu Partnership	4 th March 2019
Consultation activities undertaken and a draft Plan presented to the Bountagu Partnership.	By 29 th April 2019
Final Community Plan signed off by Partnership and submitted to the Local Trust.	By 10 th May 2019

Application process

Bountagu Big Local is supported by its Trusted Local Organisation, CVS Broxbourne and East Herts. (CVSBEH). Please send your proposal by e-mail to Ian Richardson, at CVSBEH ian@cvsbeh.org.uk by **15th February 2019**. You should include a brief outline of your relevant skills and experience, the proposed methodology and approach, along with a short CV and estimated budget. Please try to keep your proposal to four sides of A4.

Further support and clarification

If you would like to discuss any aspect of this tender, please telephone Gill Hutchinson, the Big Local Representative for Bountagu on 07867 576633 or Ian Richardson from CVS for Broxbourne and East Herts (Local Trusted Organisation) on 07817 245025.

More information on the past activities of Bountagu Big Local Partnership is available at <http://www.bountagu.com/> (please note the website has not been updated for over a year)

January 2019